

Job Vacancy **Director General**

The A.M. Qattan Foundation (AMQF) is an independent, not-for-profit development organisation working in the fields of culture and education in Palestine and the Arab World, with a particular focus on children, teachers and young artists. Founded and registered in 1993 in the UK as a charity (no 1029450) and as a charitable company limited by guarantee (no 2171893), it has had a registered branch in Palestine as a non-profit organisation (no QR-0035-F) since 1998. The Foundation's operations are mainly in Palestine where it implements its four core programmes: Educational Research and Development Programme, Culture and Arts Programme, Children Cultural Development Programme and Public Programme. It also has interventions in Lebanon through "Selat: Links Through the Arts", and in the United Kingdom through The Mosaic Rooms. The Foundation adopts a decentralized participatory management approach, for more information about the Foundation and its mission and values, please visit: www.qattanfoundation.org

The Foundation is seeking a highly-motivated individual with exceptional management and leadership skills for the position of **Director General**. Following is the description of this position:

Type of the position: Full time

Place of work: Ramallah

Line of responsibility: Chairman of the Board of Trustees

Job Objectives:

The Director General will play an integral part in the development and implementation of the Foundation's vision and ensure that it is fully espoused by all members of staff. S/he will motivate and inspire staff; lead and manage programmes and activities in line with the Foundation's mission, strategic plan and policies; engage the community and promote the Foundation; oversee finances, assets and resource development; and ensure the free flow of information within the Foundation and with the Board of Trustees.

For the detailed job description and required qualifications, please check the following link: <http://www.qattanfoundation.org/sites/default/files/u67/DG-En.docx>

APPLICATION GUIDELINES

- **Only applicants with proof of long-term active residency in Palestine will be considered**

- Interested individuals should submit their CV and letter of interest to: dg@gattanfoundation.org
- Deadline for submitting applications is Monday 20/2/2017
- Only potential candidates will be contacted for interviews