

# The Mosaic Rooms

## Join our board



# About us

Established in 2008 The Mosaic Rooms is a leading contemporary arts space based in London dedicated to supporting and promoting contemporary culture from the Arab world and beyond.

Our vision: To engage our audiences through an informed, engaged and critical understanding of the culture and societies of the Arab world and beyond.

Our values: We aim to be responsive, empathetic, and discursive about the lived cultures of our local and global audience, artists and participants. We offer a curatorial approach that focuses on enabling, supporting, and developing artists and their projects. The Mosaic Rooms plays a vital role in the UK arts ecology, acting as a platform for audiences, participants, cultural programmers, curators, and researchers to engage and learn with.



# We aim

To promote and sustain a cultural programme for the benefit of the public in diverse global cultures, in particular those from the Arab world, including Palestine.

To advocate for and build effective, sustainable and just practices in cultural institutions, the arts sector, charitable organisations and community groups.

To enable opportunities for creative learning activities for the wider public, in particular for communities which are subject to discrimination in all its forms

To support artists, writers, musicians and other cultural practitioners in their pursuit of creativity and excellence



# What we do

Our activities focus on a free yearly public programme that delivers:

2-3 contemporary visual art exhibitions, often new commissions and artist's first in the UK;

Multidisciplinary live events;

Creative learning projects (primarily focused on families, young people, and secondary schools).

All of these activities are artist-led and participant-centered and developed through meaningful and collaborative partnerships.

Our space also offers:

A bookshop stocking a wide range of contemporary Arab, global, and independent publishing projects

Guest accommodation and working studio

Podcast/broadcasting studio



# What trustees do

Trustees will be responsible for the strategic overview of all aspects of The Mosaic Rooms operation and business.

They have responsibility for ensuring charitable, legal and regulatory obligations are met and that the organisation is run as a financially sustainable and efficient entity.

Trustees are advocates of and for The Mosaic Rooms using their expertise to support and promote the charity's work.

Trustees will be focusing on establishing the business as a new charity, consolidating the legacy of the work of The Mosaic Rooms to date and will play a significant role in shaping the future at this pivotal time in its history.

More information on trustees responsibilities can be found [here](#)



# We are looking for trustees with:

Commitment and passion for the work of The Mosaic Rooms

Ability to take a strategic view

Excellent listening, analytical, and comprehension skills

Ability to understand the complex operating context of contemporary cultural organisations and their associated risks and opportunities

Awareness of the cultural landscape in London, nationally and internationally

Experience of income generation, individual giving

Ability to translate specific areas of specialism to the charity's aims and objectives

Ability to utilise communication skills and networking contacts to the benefit of the charity

Awareness of safeguarding practices and responsibilities.



# We need a Treasurer

Our treasurer will have previous experience of financial management especially in a charitable and/or arts context and some auditing and accounting qualifications.

The treasurer has an overview of The Mosaic Rooms' finances and is responsible for presenting and communicating them at Board level. You will be the lead for:

Presenting financial reports at Trustee Meetings

Risk reporting

Advising on reserves policy

Advising on and overseeing end of year accounts

Acting as a signatory where relevant

Supporting the Director in producing the management accounts and relevant reports for the Trustee meetings

The day-to-day management of the organisation's financial records and operations is the responsibility of the Director, working with the Operations Manager and Bookkeeper.



# Your time

Trustees need to attend 4 board meetings per year. Papers will be circulated before each meeting to be read in advance and allow you to prepare for the meeting. Board meetings are held in situ but can be attended online if necessary.

In addition to the board meetings, there will be an annual Board away day and may also be some additional training/board development sessions.

We want you to actively support and be interested in our work so there will also be events to attend e.g. exhibition openings, live programme, PR launches, fundraising events.

The role is unremunerated although expenses are offered for travel to Board meetings as required. This is standard as per charity law and we understand this will limit some people's ability to apply.

Board terms are 3 years and trustees can serve a maximum of 2 terms.





# How to apply

Please send the following:

A summary CV

A supporting statement outlining your interest in the role and relevant experience.

Formats:

Written (up to 2 sides of A4)

Video

Audio

Send to: [contact@mosaicrooms.org](mailto:contact@mosaicrooms.org)

For an informal discussion about the Trustee role please email [rachael@mosaicrooms.org](mailto:rachael@mosaicrooms.org)



# Timeline

Deadline 22 November

Interviews 2 December

Appointments 9 December

# THANK YOU

